

## RESOLUTIONS OF THE OVERVIEW AND SCRUTINY COMMITTEE: 09 JUNE 2015

### Part 1: Outstanding Resolutions

Ref	Resolution	Response/Outcome	State of Play
Min 15 Jun 13	<b>Task and Finish Group on Grants</b> That, once reviewed, the document presented to the Task and Finish group on the Council's Grant Process and Related Community Benefit entitled Grants from North Hertfordshire District Council (or a suitable web link to the document) be circulated to all Members of the Council.	A report on the Grants Policy review was presented to the Committee at its meeting in July 2014. There are a number of further changes needed before the guidance notes are finalised and can be circulated to members.	Deferred until December 2015.
Min 103 Mar 15	That the Portfolio Holder for Community Engagement and Rural Affairs be invited to attend the next meeting of this Committee, due to be held on 9 June 2015, to explain why the Review of the Council's Grant Aid and other Financial Support Policy has been deferred until December 2015.	Cllr Hunter will attend later in the year to discuss this and other aspects of his portfolio.	Committee to note
Min 42 Sept 14	<b>DBS Checks For NHDC Councillors – Policy Position</b> That the Head of Policy and Community Services be requested to include a review of the policy for Disclosure Barring Service checks on elected Members and any proposal for change in the annual review of Safeguarding, due to be presented to this Committee in July 2015.	Passed to the Head of Policy and Community Services for action.	Pending - due July 2015
Min 43 Sept 14	<b>Work Programme</b> That the Scrutiny Officer be requested to ascertain the appropriate timing to review the performance criteria regarding the Waste and Street Cleansing Contract;	A report on the Waste Contract is scheduled for June's meeting.	Committee to note

<p>Min 59 &amp; 61 Dec 14</p>	<p><b>Update on Negotiations for New Leases of Three Community Centres</b></p> <ul style="list-style-type: none"> <li>• That the Head of Finance and Asset Management be requested to present the final report to this Committee for consideration at it's meeting due to be held on 20 January 2015.</li> <li>• That the Head of Finance and Asset Management be requested to include the following information in the final report: <ul style="list-style-type: none"> <li>○ Previous expenditure on the buildings mentioned;</li> <li>○ Costs for the necessary repair work needed;</li> <li>○ Usage of the buildings mentioned;</li> <li>○ How many Community Centres presented accounts to NHDC;</li> <li>○ How many Community Centres were in receipt of rate relief;</li> <li>○ How many Community Centres were in receipt of discretionary rate relief.</li> </ul> </li> <li>• That the Overview and Scrutiny Committee were minded, on the information contained in the draft report, to support recommendations 2.1 (i) and 2.2 (i) as detailed in the report.</li> </ul>	<p>A revised report will be presented to the Committee on 9 June and Cabinet on 16 June 2015.</p>	<p>In hand</p>
<p>Min 71 Dec 14 and  Min 87 Jan 15</p>	<p><b>Hitchin Town Hall</b> That, once matters regarding the Development Agreement between North Hertfordshire District Council and Hitchin Town Hall Limited had progressed, a further report be prepared for consideration by the Overview and Scrutiny Committee;</p> <p>That the following items on the Forward Plan be considered by the Overview and Scrutiny Committee: North Hertfordshire Museum and Hitchin Town Hall Contractual Obligations, due to be</p>	<p>An Information Note entitled North Hertfordshire Museum and Community Facility at Hitchin Town Hall was presented to area committees during March 2015. Progress and discussions are ongoing and the Overview and Scrutiny Committee will receive an update at a future meeting.</p>	<p>Pending</p>

Min 71 Dec 14	considered by Cabinet at a date to be arranged.  That, at a later date, the Overview and Scrutiny Committee to consider the approach of NHDC to larger projects.	The Committee indicated at its meeting in March 2015 that it wished to consider this as a task and finish group.	Pending
Min 80 Jan 15	<b>Portfolio Holder for Planning and Enterprise</b> That the Scrutiny Officer be requested to invite the Portfolio Holder for Planning and Enterprise to give a presentation to this Committee at the meeting due to be held on 9 June 2015.	Portfolio holder has been invited to the Committee's meeting on 9 June.	Committee to note
Min 84 Jan 15	<b>Comments, Compliments and Complaints (3Cs)</b> That the Customer Services Manager be requested to investigate if effective equalities information can be gathered from customers using the 3Cs process;	The Customer Services Manager is considering this issue. She has discussed it with colleagues in NHDC and other Councils, most of whom do not collect this data. There are difficulties relating equalities information to the complaints data as the two may not be connected, so further consideration is needed. An update will be provided at the June meeting.	In hand
Min 85 Jan 15	<b>Common Housing Allocation Scheme</b> That the Head of Housing an Public Protection be requested to provide a further update on the implementation of the Common Housing Allocation Scheme, including equalities information in 12 months time.	Added to the provisional work programme for January 2016	In hand
Min 87 Jan 15	<b>Overview &amp; Scrutiny Committee's Work Programme</b>  That the Consultation Strategy due to be considered by Cabinet on 24 March 2014 be considered by the Overview and Scrutiny Committee:	This item was not considered by Cabinet in March and will be considered by this Committee and Cabinet at a later date.	In hand

<p>Min 99 Mar 15</p>	<p><b>Performance Indicator Monitoring Report – Third Quarter 2014 – 2015</b> That the Portfolio Holder for Housing and Environmental Health be invited to address the Committee, in particular regarding homelessness.</p>	<p>Noted. The Committee’s work programme will be discussed at the Committee’s meeting in June.</p>	<p>Pending</p>
<p>Min 100 Mar 15</p>	<p><b>Task and Finish group Report on Parking</b> That the Portfolio Holder for Policy, Transport and Green Issues be requested to circulate his briefing note regarding verge parking to all Members and Substitutes of the Overview and Scrutiny Committee.</p> <p>That the Task and Finish Group on Parking be approved and presented to Cabinet on 24 March 2015;</p> <p><b>Recommendations</b>  <b>1:</b> The Council should review its policies to ensure adequate provision of parking for town centre residents.  <b>2.</b> The Council should consider outsourcing the management and maintenance of its car parks, or sharing the costs with another authority, provided there is a good business case for doing so.  <b>3.</b> The Council should consider acquiring land in order to provide new car parks when there is a need and a good business case for doing so.  <b>4:</b> The Council should keep the problem of verge parking under review.</p>	<p>Note will be circulated shortly.</p> <p><b>Cabinet</b> resolved that that, taking into account the Senior Management Team’s comments set out at Paragraph 7.3 of the report, Recommendations 1 to 9 contained in the Report of the Scrutiny Task and Finish Group on Parking be supported and progressed at appropriate times in the future.</p>	<p>Pending</p>

	<p>5. The Council's Parking Strategy should contain a section on parking for rail commuters.</p> <p>6. The Council should review the opening hours of its car parks.</p> <p>7. In order to do so, the Council should gather sufficient data about the usage of car parks, particularly at times when there is no charging, so it can make an informed decision about opening hours.</p> <p>8. The Council should talk to its local MPs to see if they can facilitate a dialogue with Network Rail and the train operating companies about provision of more parking around stations in North Herts.</p> <p>9. The Council should review its policy on season tickets, including ways of boosting their sales. This could include better publicity; making sure the process of buying them is as straightforward as possible; using alternative outlets such as shops; and allowing season tickets to be transferable in some circumstances.</p>		
<p>Min 101 Mar 15</p>	<p><b>Annual Report of the Overview and Scrutiny Committee to Council</b></p> <p>That the Chairman be requested to include a section in the Annual Report regarding the future of Overview and Scrutiny;</p> <p>That the Chairman of the Overview and Scrutiny Committee be authorised to make any necessary changes to complete the Overview and Scrutiny Annual Report prior to consideration by Council on 21 May 2015.</p>	<p>Section added as requested by the Committee.</p> <p>Report updated and presented to Annual Council on 21 May.</p>	<p>Complete</p> <p>Complete</p>

Min 102 Mar 15	<b>Resolutions of the Overview and Scrutiny Committee</b> That the Committee consider, at the next meeting, due to be held on 9 June 2015, the timing of future Overview and Scrutiny meetings in relation to Cabinet meetings.	Noted. Discussion scheduled for the Committee's meeting in June.	Pending
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## **Part 2: Ongoing Resolutions**

<b>Ref</b>	<b>Resolution</b>
Min 13 June 2012	<b>Corporate Priorities</b> That the Finance and Risk Manager provide comprehensive comments on exceptions in future reports.
Min 17 June 2012	<b>Portfolio Holders</b> That the Scrutiny Officer request that Portfolio Holders circulate a brief overview of their presentation to all members of the Overview and Scrutiny Committee prior to the meeting;
Min 27 July 2012	<b>Resolutions Report</b> That the Scrutiny Officer identify in future reports which resolutions are considered by Cabinet and which are referred to officers;  That the Scrutiny Officer ensure no further actions could be taken regarding a resolution before marking it as completed;
Minute 29 July 2012	<b>Scoping Documents</b> That the Scrutiny Officer includes a heading entitled "Community Engagement" on all future scoping documents to ensure outcomes for the public are considered.
Min 72 Jan 13	<b>Updates</b> That updates be circulated to all Members of the Committee and, should any Members feel that discussion is needed, they contact the Chairman to ask for an item to be placed on the next agenda;
Min 78 Jan 13	<b>Task and Finish Groups</b> That the scope of future task and finish groups include a "green" element wherever possible.
Min 10 Jun 13	<b>Regulation of Investigatory Powers Act</b> That the Acting Corporate Legal Manager be requested to include more detail in future update reports such as circumstances that led to authorisations being sought and reasons for authorisations not being used.

Min 11 Jun 13	<b>Safeguarding</b> That the Head of Policy and Community Services be requested to provide an update on Safeguarding Performance annually.
Min 14 Jun 13	<b>Performance Indicator Report 2012/13</b> That the Performance and Risk Manager be requested to include details of the number of homeless people that NHDC were able to help in future Performance Indicator reports.
Min 25 July 13	<b>Call Ins (Feasibility of a Crematorium at Wilbury Hills Cemetery)</b> That the Committee and Member Services Officer be requested to circulate any call-in request with the agenda in future.
Min 29 July 13	<b>Year End Monitoring Report on Projects in the Priorities for the District 2012/13</b> That future monitoring of projects in the Priorities for the District reports be considered by the Overview and Scrutiny Committee with exceptions being referred to Cabinet.
Min 57 Dec 14	<b>Mid Year Monitoring Report on Projects in the Priorities for the District 2014/15</b> That the Performance and Risk Manager be requested to include key target dates in future reports;